## **POSITION OPENING**

| POSITION:   | RELIEF NURSING SUPERVISOR           | STATUS:            | CASUAL PART TIME        |
|-------------|-------------------------------------|--------------------|-------------------------|
| DEPARTMENT: | NURSING ADMINISTRATION              | HRS/PAY:           | VARIES BASED ON<br>NEED |
| SUPERVISOR: | ERIC BISHOP, RN<br>PAULA SPACK, MSN | JOB GRADE: P-4/P-5 |                         |

## RESPONSIBILITIES

Position will be casual part time with hours varying based on scheduling needs. Position consists of working twelve hour shifts. This position may be combined with another position/department in an effort to maintain full time or regular part time employment provided both managers are able to accommodate the schedule. Weekends and holidays required as scheduled. BLS, ACLS, PALS certification required as well as successful completion of a critical care course or dysrhythmia class, OB STABLE Course, Fetal Monitoring class and Neonatal Resuscitation Program mandatory within one year of accepting the position. Previous supervisory experience preferred. If not already on file, criminal background checks and child clearance screenings are required to be completed prior to transferring with results received within 30 days of transfer to the department.

## JOB DESCRIPTION

Job description outlining responsibilities and qualifications is available in Human Resources. Application for the position indicating qualifications can be written or e-mailed and must be submitted to Barb Kostok, Human Resource Director.

| Date Needed To Start: | As Soon As Possible |  |
|-----------------------|---------------------|--|
| Posting Period:       | 06/10/25 - 06/14/25 |  |
| Application Deadline: | Noon: 06/15/25      |  |