

POSITION OPENING

POSITION: LICENSED PRACTICAL NURSE	STATUS: PART TIME
DEPARTMENT: MEDICAL OUTPATIENT CLINIC	HRS/PAY: VARIES BASED ON NEED
SUPERVISOR: EMILY THOMPSON, RN	JOB GRADE: T-8

RESPONSIBILITIES

A part time LPN position is available in the Medical Outpatient Clinic. The position is primarily day shift hours, but there is with no established shift or hours as schedule will be based on patient census and staffing. This individual will provide clinical support to the RN during clinic hours, which includes everything from admitting patients to exam room to cleaning rooms between patients. Provides clerical support and other department related duties as needed. Lifting requirements and physical demands consistent with all nursing positions as outlined in the job description and stated below.

Physical Demands: Frequent reaching and handling of instruments, equipment, records, and reports. Required to bend, stoop, reach, push, and pull. Able to manually push and pull necessary equipment such as: Medication Cart, Crash Cart, Wheelchairs, Litters, IV Pumps. Maximum push-pull force of 50 pounds. Able to assist or independently turn and transfer patients requiring deep knee squat lift of no more than 50 lbs. Able to transport patients via litter/wheelchair who may exceed weight of 250 pounds.

JOB DESCRIPTION

Job description outlining responsibilities and qualifications is available in Human Resources. Application for the position indicating qualifications can be written or e-mailed and must be submitted to Barb Kostok, Human Resource Director.

Date Needed To Start: As soon as possible

Posting Period: 12/11/2025 - 12/16/2025

Application Deadline: Noon: 12/17/2025