POSITION OPENING

POSITION: Certified Pharmacy Technician	**STATUS:** Full Time / Part Time
DEPARTMENT: Outpatient Pharmacy	**HRS/PAY:** FT 75.0 per pay PT Varies
SUPERVISOR: Staff Pharmacist	**JOB GRADE:** T-4

RESPONSIBILITIES

The pharmacy technician supports safe, accurate, and efficient outpatient pharmacy services at Mountains Health Pharmacy Punxsutawney - a community pharmacy providing prescription dispensing, home delivery and mail order services. Working under the direct and immediate supervision of a licensed Pennyslvania State Board of Pharmacy pharmacist, the technician processes prescriptions, prepares medications for pharmacist verification, maintains inventory and established replenishment levels, and supports delivery and mail order workflows.

Must have a valid technician license with the PA State Board of Pharmacy. Criminal background checks required at the time of hire. Experience in outpatient pharmacy is preferred.

JOB DESCRIPTION

A complete job description outlining duties/responsibilities, pysical demands, critical demands and occupational hazards is available in Human Resources. Application for the position indicating qualifications can be written or e-mailed and must be submitted to Kristen Price, Human Resource Director.

Date Needed To Start: As Soon As Possible

Posting Period: 10/20/2026 - 10/24/2026

Application Deadline: Noon: 10/25/2026