

POSITION OPENING

POSITION:	JANITORIAL MAINTENANCE WORKER	STATUS:	FULL TIME
DEPARTMENT:	FACILITIES MANAGEMENT	HRS/PAY:	75.0 HOURS
SUPERVISOR:	BARB STEWART	JOB GRADE:	S-5

RESPONSIBILITIES

A full time Janitorial Maintenance Worker is needed in the Housekeeping Department with the primarily schedule working 11P-7A. Position includes weekends and holidays as scheduled. Other shifts or hours may be required as needed or scheduled, but the regularly scheduled shift will be 11P-7A. Responsibilities include security rounds, snow removal, anti-skid application and trash collection. Duties also require buffing and burnishing floors, dusting and mopping halls, as well as, stripping and refinishing floors and shampooing carpets. Other housekeeping and light maintenance duties required as needed. Must have and maintain a current PA driver's license along with a State Police Background Clearance required on hire. Applicant will also have to obtain and present an acceptable driver's history due to operating a Hospital-owned vehicle. Knowledge of floor maintenance equipment helpful.

PHYSICAL DEMANDS: The job requires a considerable amount of walking, stooping and kneeling. May periodically be required to climb ladders and work in small crowded quarters to make inspections, perform measurements or adjustments. May assist in lifting and or transporting heavy parts or equipment as needed up to 100 lbs. Required to work in extreme weather conditions when removing snow and spreading anti-skid, which may include long hours in emergency situations. May be required to periodically work alone on the shift. Hazards may also include working with strong chemicals.

Job Description outlining responsibilities and qualifications is available in Human Resources. Application for the position indicating qualifications can be written or e-mailed and must be submitted to Barb Kostok, Director of Human Resources.

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Date Needed To Start: As Soon As Possible

Posting Period: 03/31/21 - 04/05/21

Application Deadline: Noon: 04/06/21