

POSITION OPENING

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| POSITION: CERTIFIED CENTRAL STERILE PROCESSING TECHNICIAN | STATUS: FULL TIME |
| DEPARTMENT: OPERATING ROOM | HRS/PAY: 75.0 HRS PER PAY |
| SUPERVISOR: COLLEEN BURKE | JOB GRADE: T-2 |

RESPONSIBILITIES:

Position is full time working primarily day shift hours, Monday through Friday. Responsible for cleaning, care and maintenance of instruments and equipment in the operating room and other Hospital departments. Responsible for preparing and processing instruments. Performs housekeeping duties as necessary. Responsible for ordering, receiving, storing, and accurately issuing all supplies for the Operating Room and Anesthesia Departments. Legally responsible for his/her own actions within the framework of his/her individual functions.

High school graduate or equivalent. Must achieve and maintain certification status as a NICHSPDP Central Sterile Processing and Distribution Technician within one year of accepting the position. Current certification and previous experience in Central Sterilization preferred.

SPECIAL REQUIREMENTS: Ability to work under stress and distractions. Pleasant personality, accuracy in performance of duties. Must be able to keep all information confidential. Communicative and hearing abilities essential. Near visual acuity for accurate reading of gauges and equipment. Manual dexterity to handle/operate instruments, supplies, and equipment needed.

PHYSICAL DEMANDS

Job-related stress. Frequent reaching, handling, lifting, and carrying of instruments, equipment, records, and reports. Required to bend, stoop, reach, (front, sideways, and behind) push, and pull. Able to manually push and pull necessary moveable equipment such as: Medication Cart, Crash Cart, Wheelchairs, Litters, IV Pumps, Video Carts. Maximum push-pull force of 50 pounds with resistance. Able to assist or independently turn and transfer patients requiring deep knee squat lift of more than 50 lbs. Able to access outlets, supplies, and equipment above shoulder level and below knee level. Able to transport patients via litter/wheelchair who may exceed weight of 250 pounds.

Job description outlining responsibilities and qualifications is available in Human Resources. Application for the position indicating qualifications can be written or e-mailed and must be submitted to Barb Kostok, Human Resource Director.

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| Date Needed To Start: | As Soon As Possible |
| Posting Period: | 08/13/21 to 08/17/21 |
| Application Deadline: | Noon: 08/18/21 |